

## Notes from the NDP Steering Group meeting held at Dobwalls Football Club, Dobwalls on Thursday 26<sup>th</sup> October 2017, commencing at 6.30pm.

**Present:** Cllrs J Dunn (JD), M Mackie (MM), T Kitto (TK), H Francis (HF), J Collis (JC) and M Morford (MMd) also:

Roger Williams (RW), Roger Thomson (RT), Sandy Simmons (SS), Brian Clark (BC), Di and Brian Ware (DW, BW) Roger Thomson (RT), Phil Blee (PB), John Marshall (JM), Mike Taylor (MT), Arthur and Sylvia Thomson

**In attendance:** L Coles, Parish Clerk (LC), Barry and Christine Isaacs, WesternWeb Ltd.

- **Apologies.** Apologies were received from Davina Finch, Pat Earl and Bill Davies.
- **Welcome.** JD welcomed everyone to the meeting and introduced Chris and Barry Isaacs, WesternWeb Ltd who gave a presentation on websites for the NDP. It was recommended that the group looks at the site for Botus Fleming to get an idea of what can be set up. Each website is tailored to individual needs and another example is the website for Lostwithiel, which has been designed to attract younger people. All have Facebook and Twitter links. It was agreed that everyone will look at the websites and email MM or LC, who will then co-ordinate and liaise with WesternWeb. **JD proposed, and TK seconded, with all in favour, that the website will be set up by WesternWeb Ltd.**
- **Update on Funding.** LC updated the group on the Locality application. It has been received and is being looked at by the panel with a decision to be made in the next week.
- MM outlined the updates to the Timetable and discussed evidence based reports.
- MM showed how the Display Stands/Screens will be set up at the forthcoming events for Community Engagement. MM has updated the leaflet – Dobwalls and Trewidland Neighbourhood Plan News. Post-it-notes will be available for the public to make comments on the various topics.
- The banners and posters etc. were discussed and JD suggested ordering some items now and invoices should be sent to the Clerk (LC) for payment.
- The Community Engagement Group is reconvening to identify who engages with Stakeholders. MM said that, going forward, it would be better to have meetings of smaller groups, for example the Steering Group. It is felt that this should consist of JD, MM, LC and a representative from each Topic Group. This will be discussed at the next NDP Meeting on 20<sup>th</sup> November.
- Regarding the identification of issues to be raised with the Cornwall Council Officers at the next meeting, JD suggested that the individual members of the group thinks about the information that is wanted from Cornwall Council and forms questions accordingly. The questions are to be sent to MM and LC who will forward them to the Cornwall Council Officers in advance of the meeting.
- There was some discussion around identifying stakeholder groups, Landowners, Businesses etc. MM circulated a copy of a draft letter to businesses and landowners for consideration.
- A discussion around the housing survey ensued and its importance to the Neighbourhood Plan. MT will find out the cost of a Housing Survey.

The next meeting of the NDP Steering Group will be on Monday 20<sup>th</sup> November at Dobwalls United Church Schoolroom.

There being no further business the meeting closed at 8.20pm.