

DOBWALLS AND TREWIDLAND PARISH COUNCIL

Minutes of the Virtual Parish Council Meeting of Dobwalls and Trewidland Parish Council held via Microsoft Teams on Wednesday 19th August 2020 commencing at 7pm (late start due to IT problems)

Present: Councillors J Dunn (Chairman), T Kitto (Vice Chair), M Mackie, S Jackson, A Tween, J Warburton, B Clark and M Taylor.

In Attendance: L Coles (Parish Clerk)

There were no members of the public present

Item No	Cllr Dunn, Chairman had problems signing in to Teams; it was agreed that Cllr Kitto, Vice Chair, would take the meeting forward.	Action By
1	Apologies: Apologies were received and accepted from Cllr H Francis, Cllr H Blee and Cllr Jane Pascoe (Cornwall Councillor).	
2	Declarations of Interest a) Agenda Items. None declared b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received.	
4	AGAR 2019/2020. Annual Governance Statement and Internal Auditor Report. It was RESOLVED to accept the Internal Auditor's Report and approve the Annual Governance Statement for 2019/2020, to be signed by the Chairman. Proposed by Cllr Tween, seconded by Cllr Kitto with all in favour.	
5	Unitary Councillors' Reports. Neither were present at the meeting.	
6	Public Participation and Council's Response. None.	
7	Planning a) Planning applications received before the agenda was finalised: PA20/05752 , Treheath Farm, Dobwalls, Cornwall. Construction of link study to existing playroom and games room. Following discussion it was RESOLVED to support this application, proposed by Cllr Tween, seconded by Cllr Taylor with all in favour. b) Planning applications received after the agenda was published: None. c) Planning decisions received from Cornwall Council: PA20/00218 , Valley Views, Trewidland, Liskeard, PL14 4ST. Approved with conditions. PA20/05440 , 44 Highwood Park, Dobwalls Liskeard, PL14 6LJ. Permitted development. d) Other Planning Matters. PA20/03575 , Land South of Dobwalls Primary School, Duloe Road, Dobwalls. The case officer is minded to approve this application. The Parish Council vehemently opposes the application and has requested that it is called in to be heard at the Area Planning Committee; Cllr J Pascoe has therefore called it in and it will be heard at the meeting on 14 th September. Cllr Dunn, Chairman, will put forward the Council's views. Prior to the meeting, Cllr Dunn will circulate a precis of the planning comments already made by the Council in respect of this application to the Members, and will present the final draft to the Committee on the 14 th September.	
8	Minutes of the Virtual Teams Meeting held on 15th July 2020. It was RESOLVED that the Minutes of the meeting held on the 15 th July via Teams, is a true record of that meeting, proposed by Cllr Tween, seconded by Cllr Jackson with all in favour.	

9	<p>Matters arising from the above Minutes. The overgrown hedgerows have been reported to Cornwall Council, as has the cycle way. The cycle way is still overgrown and the Clerk will report this again.</p>	Clerk
10	<p>S.106 and CIL Money for Open Space. The Clerk reported that she has contacted Wain Homes who has no objection to the S.106 money being diverted from Treheath to the proposed open space to the rear of the Lantoom Meadows development. The Clerk is still waiting for confirmation of this in writing.</p>	Clerk
11	<p>Bus Shelter. The application for a grant has been approved by Cornwall Council, £3000. The Clerk has ordered the new bus shelter and is waiting for a lead time for installation.</p>	Clerk
12	<p>Neighbourhood Development Plan. Cllr Mackie had circulated a short report. The Sustainability Check is almost complete. The Landscape Character Assessment has been circulated to all by Cllr Mackie and the Green Space Strategy is in hand. The website is looking good and thanks goes to Cllr Jackson. Jeff Muir has submitted an estimate for the consultation document, design, printing and postage etc. and the Clerk is using this to submit an application to Locality for the remaining funding for the Plan. The full Plan document will be online, in accordance with COVID guidelines, but a strategy needs to be worked out for supplying hard copies for those who specifically request one. Cllr Mackie has asked AtoZ Printing for a quote for printing 200-400 copies. Cllr Mackie has drafted copies of other statements that are needed but these will be discussed at next week's NDP meeting.</p> <p>A link from the parish Council website to the NDP website is needed. Clerk to organise.</p>	Clerk
13	<p>Villager Magazine. Cllr Taylor emailed a report to all. The Editorial Team has agreed that due to COVID 19, distribution, advertising, editorial etc. is unviable for the foreseeable future and there will not be a December magazine. However, it has discussed the format of a poster type document to be available for early October and which will be put on the Parish Council website etc. Cllr Jackson has agreed to join the Editorial Team.</p> <p>Cllr J Dunn joined the meeting, but Cllr Kitto continued to Chair.</p> <p>It was agreed that the Team will proceed with the Poster. The Clerk will look at the old PC Laptop to see if it has Publisher and this will be given to Cllr Taylor to use for the magazine and any other future publications.</p>	Clerk
14	<p>Correspondence. None received.</p>	
15	<p>Finance</p> <p>a) Payments. It was RESOLVED to ratify the following payments paid online (schedule circulated to Members), proposed by Cllr Clark seconded by Cllr Tween with all in favour to pay:</p> <ul style="list-style-type: none"> • Online – D&L Grounds Maintenance – grass cutting July - £550.00 • Online – L Coles, Clerk, July salary, office and expenses • Online – HMRC, Clerk's PAYE and NIC • Online – Crystal Clear, bus shelter cleaning invoice: CC878 - £35.00 • Online – Withers Building & Electrical, upgrading the electrics for Trewidland Village Hall - £3873.78 <p>b) Bank Reconciliations. It was RESOLVED to approve the Bank reconciliations for July as circulated to Members, proposed by Cllr Tween seconded by Cllr Jackson with all in favour.</p>	

	<p>c) AGAR 2019/2020, Annual Accounts Statement. It was RESOLVED to approve and sign the Annual accounts Statement for 2019/2020 as true, proposed by Cllr Taylor seconded by Cllr Tween with all in favour.</p> <p>d) Cllr Dunn said that he has been speaking to the Voluntary Coronavirus Group in Dobwalls. The Parish Council has already awarded a grant to the Group and successfully applied for Community Chest funding to Cllr Pascoe and Cllr Seeva, money that has been passed on. Craft/Activity bags are being produced and it is hoped to continue this project long term. Cllr Pascoe has offered a further £200 from her Community Chest Fund, Clerk will make the application, and Cllr Dunn would like the Parish Council to match fund this. This was RESOLVED, proposed by Cllr Kitto, seconded by Cllr Tween with all in favour. The Parish Council will hold this money, ring-fenced, for the purchase of whatever is needed by the Group for the Craft bags.</p>	<p>Clerk</p> <p>Clerk</p>
16	<p>Any Other Business. Cllr Dunn referred the Area planning Committee meeting, already covered, item 7d It was agreed that the Parish Council will send a get well card to Cllr Francis.</p>	Clerk
17	<p>Items for inclusion on the next agenda.</p> <ul style="list-style-type: none"> • Broadband Funding and Link 	Clerk
18	<p>Date and time of next parish Council meeting. The next meeting of Dobwalls and Trewidland Parish Council will be held using Microsoft teams on Wednesday 16th September 2020, commencing at 6.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 7.55pm.

Signed.....Chairman

Dated.....

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www.dobwallsandtrewidland.org.uk